

# MILLENNIUM

## ROTORUA



Let's Meet *Together*  
2025 Conference Pack



# Welcome to Rotorua

A captivating destination, Rotorua never fails to enthrall and excite delegates and incentive qualifiers. Discover bubbling mud, gushing geysers, authentic culture, experience thrilling adventure activities or indulge in beauty therapy treatments. Known for some of the world's best trout fishing and a fantastic network of mountain biking trails, Rotorua's unique experiences will leave your delegates with lasting memories. With an international airport and just two and half hours drive from Auckland, Rotorua is the gateway to your next conference.

## Location

A five minute stroll from the centre of town, Millennium Hotel Rotorua is perfectly situated for easy access to the Rotorua Energy Events Centre. Overlooking Lake Rotorua, the hotel is directly across the road from the Polynesian Spa and only minutes from local adventure activities. The Rotorua airport is a short 15 minute drive away.







# The Hotel

Centrally located, Millennium Hotel Rotorua is ideal as an international conference venue and base from which to enjoy the many superb activities available in this diverse region. Offering deluxe accommodation and warm, hospitable service.

## Guest Services

- Restaurant Nikau
- Brasserie Poolside Restaurant
- Bar Zazu
- Room service available
- Complimentary WiFi throughout the hotel
- Executive Club Floor and Lounge
- Gymnasium
- 15m thermally heated all weather swimming pool
- Communal hot pools
- In-house day spa for beauty and massage
- Complimentary off-street parking
- Accessible rooms
- Lockable mountain bike storages

## Affiliations



**Rotorua Sustainable  
Charter**  
Member



**Toitu Envirocare**  
Carbonreduce certified



**BEIA**  
Platinum Member



**AuSAE**  
Alliance Partnership



2025 Millennium Hotel Rotorua

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# Function Rooms

Millennium Hotel Rotorua has seven stand alone conference rooms, each with air-conditioning, wifi capability and able to cater for groups up to 350 in our largest function room. Our experienced conference team are experts at coordinating professional events within the hotel as well as to many of Rotorua's stunning outdoor locations and venues.

## Mokoia Room

The largest of our conference rooms is located off the main lobby with a pre function area right outside its main doors. The room features a built in stage, large screen for presentations, high ceilings, adjustable lighting and built in sound system with microphone. Off street access is available from the Mokoia Room.

## Millennium 1

Located off the main lobby on level 2, Millennium 1 is the third largest conference room providing natural lighting, in-built sound system, a hanging data projector and fixed screen for effortless connection for presentations.

## Millennium 2 and Millennium 3

Smaller conference rooms located on level 2 adjacent to Millennium 1. Both offer natural lighting, carpet flooring and a 65" TV monitor with wireless connection for presentation viewing.

## Millennium 4

Located on level 4, this is a medium sized conference room with natural lighting on two sides. Carpeted flooring and a built-in bar make it ideal for catered functions and dinners.

## Millennium 5

The second largest conference room is located on level 1 off the poolside area. It offers parquet wooden flooring, natural lighting and doors leading out to a private patio. Off street access is available from Millennium 5.

## Boardroom






Small executive style meeting room on level 3 offering a private space with natural light, a built in boardroom table, and a 60" TV monitor to connect laptops for presentation viewing. Just add food and beverage of your choice.

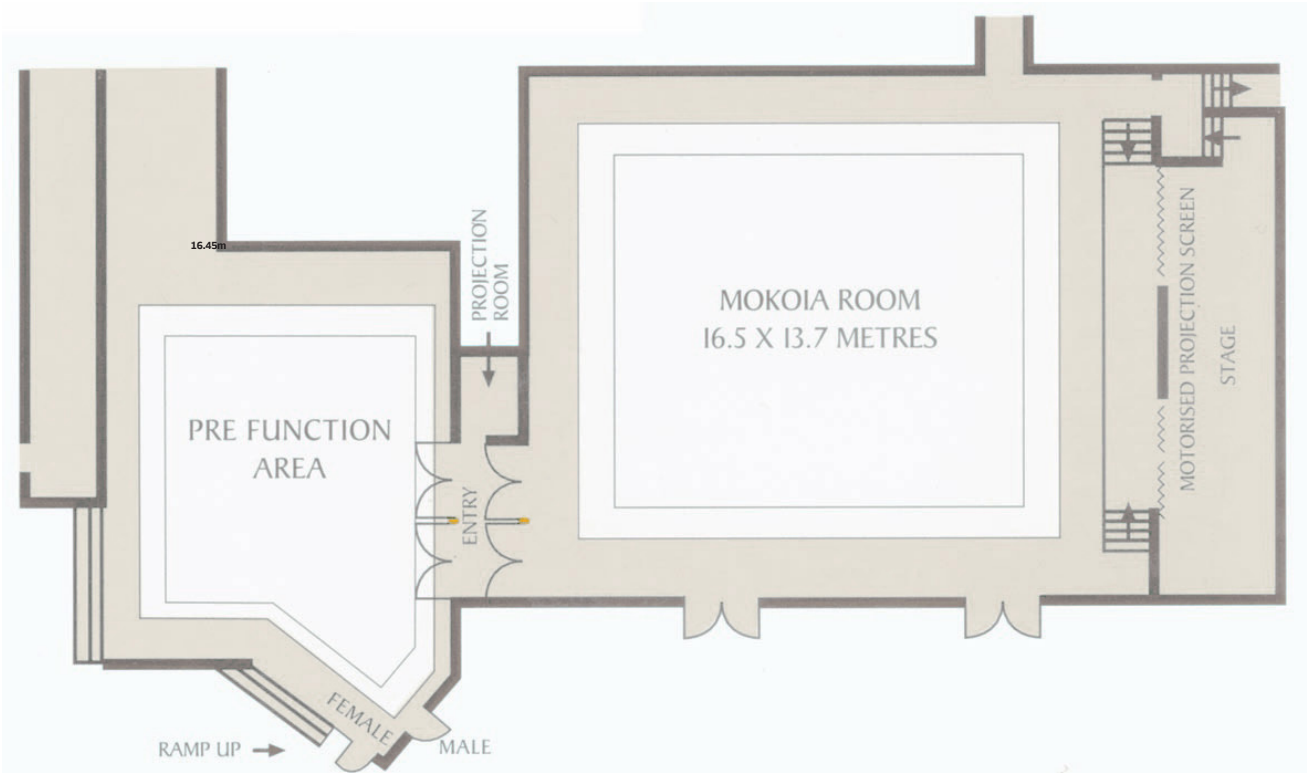






# Capacities

Conference Room	Area Sqm	Ceiling Height							
Mokoia Room	225	3.20m	350	160	200	350	50	-	150
Millennium 1	92	2.65m	100	48	60	80	30	30	40
Millennium 2	41	2.65m	40	20	20	25	16	20	16
Millennium 3	38	2.40m	30	20	20	25	16	20	16
Millennium 4	131	2.15m	80	40	50	80	30	30	40
Millennium 5	151	2.16m	120	60	80	100	35	35	56
Boardroom	27	2.12-2.60m	-	-	-	-	-	10	-





# Event Essentials

## Day Delegate Packages

**Full Day Delegate Package**  
NZ \$72.00 per person per day includes:

- Plenary venue hire
- Morning tea
- Working lunch
- Afternoon tea
- Projection screen
- Whiteboard with markers
- Flipchart with markers
- Notepads, pens, iced water and mints

**Half Day Delegate Package**  
NZ \$62.00 per person per day includes:

- Plenary venue hire
- Morning or afternoon tea
- Working lunch
- Projection screen
- Whiteboard with markers
- Flipchart with markers
- Notepads, pens, iced water and mints

Delegate packages are available for booking of 20 delegates or more and are inclusive of 15% GST.

## Audiovisual Equipment

Equipment	Cost per day	Equipment	Cost per day
Whiteboard	NZ \$25.00	Sound system with microphone	NZ \$350.00
Flipchart	NZ \$25.00	Additional microphone	NZ \$100.00
Data projector	NZ \$180.00	Laptop sound	NZ \$65.00
Projection screen	Complimentary	Lectern	Complimentary

All the above pricing is inclusive of 15% GST unless otherwise stated and are subject to change.

We work closely with a local audiovisual supplier and can arrange additional equipment based on your specific requirements.

## Internet

Complimentary wireless internet is available in the conference room.



## Food & Beverage

### Catering

When planning your catering we offer several different solutions and can tailor menus to suit dietary requirements and your budget. Refreshments are served in the conference room, however, if your needs are better met by having these intervals in a breakout room, this can be arranged. Dinner themes are a great way to make a statement or create a memorable evening and our conference team can supply detailed menus and theme ideas.

<b>Arrival tea and coffee</b>	From	NZ \$5.00
<b>Morning or afternoon tea</b>	From	NZ \$11.50
<b>Lunch</b>	From	NZ \$28.00
<b>Canapés</b>	From	NZ \$30.00
<b>Buffet dinners</b>	From	NZ \$65.00
<b>Plated dinners</b>	From	NZ \$75.00

All prices are per person and include 15% GST.

### Restaurant Nikau

Serving appetising and imaginative cuisine, our dinner and lunch menus infuse local indigenous flavours in a relaxing atmosphere. Restaurant Nikau can cater for up to 80 delegates.

### Brasserie Poolside Restaurant

For an alfresco, resort-style breakfast, the Brasserie Poolside sets the scene for a perfect day or casual lunch beside the thermally heated swimming pool. The poolside setting provides a central feature to create the ultimate themed dinner. With a retractable roof, this all year round venue can cater for 200 banquet style or 350 for a cocktail reception.

### Bar Zazu

Sip a drink or two and relax in the contemporary stylish surroundings of this laid-back cocktail bar. Enjoy specialty cocktails in the warm, welcoming ambience.







# Out Catering

## Out Catering by Millennium Hotel

Create a tasteful event that surpasses expectations by out catering with Millennium Hotel Rotorua. Using different locations and venues in and around Rotorua we will create a unique menu befitting your event. Whether it is a themed banquet of festival food or an indigenous dinner, our team of chefs will enhance your whole experience with innovative catering options tailored for your event and budget.

### Catering venues include:

- Off Road NZ
- Agroventures
- Redwood Forest
- Te Runanga Tea Rooms
- Agrodome
- Adventure Playground
- Government Gardens
- Or you choose the spot!







## Accommodation

The hotel has a total of 227 rooms consisting of 145 superior rooms, 45 superior plus lakeview rooms, 6 deluxe spa rooms, 29 Millennium Club rooms and 2 suites. All rooms are well appointed, air-conditioned and offer a wide choice of accommodation including the Club Floor rooms with complimentary use of the exclusive Club Lounge. The entire hotel is smoke free and heating is eco-sensitively provided by harnessing the hotels natural geothermal resource.

### Superior Room

Experience stylish surroundings in well-equipped contemporary rooms decorated in inviting tones and hues. The rooms provide truly restful accommodation for a relaxing stay.

### Superior Plus Lake Facing Room

Enjoy modern comforts and timeless views of Lake Rotorua from your balcony, relax and enjoy.

### Millennium Club Room

Designed with the discerning delegate in mind and located on level 5, the entire Club Floor is a child free area. Club guests enjoy complimentary use of the exclusive Club Lounge with hosted continental breakfast and an evening bar service with canapés.

### Suite

The two suites are located on level 5 and enjoy full Club Lounge access. Suites include a separate lounge, and separate bedroom with a luxurious super king bed.

### All rooms feature

Marble bathrooms, air-conditioning, flat screen television, complimentary Wi-Fi internet access, desk, refrigerator, tea and coffee facilities, personalised voicemail, in-room safe, ironing facilities and salon style hair dryer.

Check-in: 2.00pm

Check-out: 10.00am





## Event Legacy

Do you like the idea of your event leaving a legacy? Knowing that your event can contribute to meaningful change in both the community and environment? Millennium Hotels and Resorts have partnered with Save the Kiwi, to give you the opportunity to help protect our national icon, while integrating manaaki (care and hospitality) into your next conference.

### Save the Kiwi

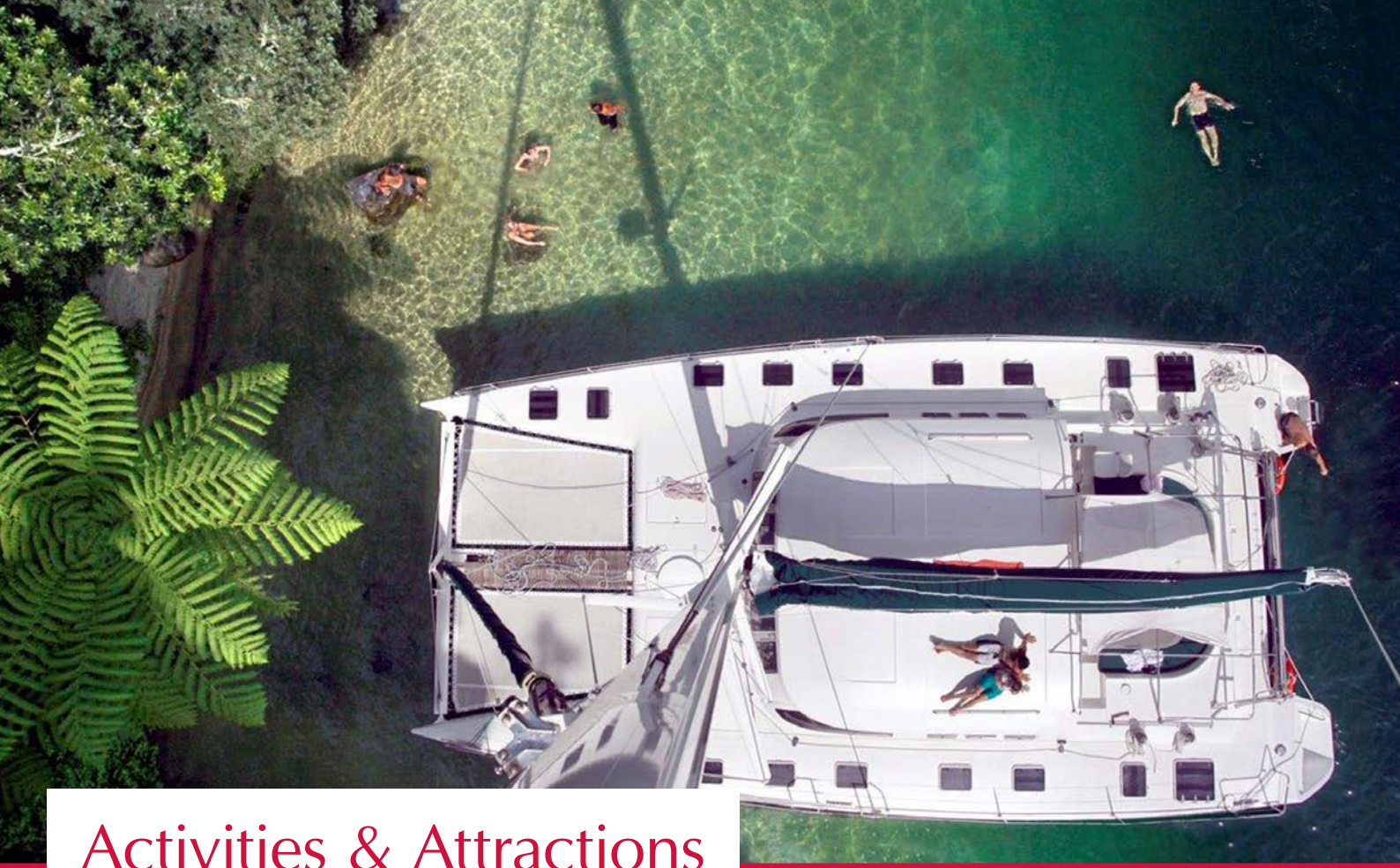
Every little bit counts towards creating a sustainable future and that's why we're offering a unique way for you to contribute towards providing a meal for our national icon; the kiwi.

Choosing not to have your room serviced during an event helps us to conserve water and energy resources that will be redirected towards helping provide kiwi chicks a safe place to sleep and grow until they reach the all-important 'stoat-proof' weight of 1kg.

For every five rooms that are not fully serviced, we will donate one bed for a kiwi at the Save the Kiwi crèche in Napier on behalf of your organisation.







## Activities & Attractions

Your conference or event can be more than just a way to meet – it can also be a reward, a learning experience or a chance to celebrate. Our conference and incentive team are here to make it easy and fun to get down to business.

We proudly claim that Rotorua captures the best of New Zealand all in one place. If adventure is what it takes, Rotorua has many attractions to get the adrenalin flowing; everything from skydiving and luging to zorbing and some of New Zealand's best mountain bike circuits. And for those delegates who like pampering, rejuvenate tired bodies and minds in relaxing geothermal mud baths and natural hot springs.

Enjoy Maori cultural performances, taste a traditional hangi feast or witness geothermal wonders such as bubbling champagne hot pools or marvel at geysers erupting 30m into the air. Known as a big trout fishing area, enjoy fishing on the lakes and tributary rivers all within 40 minutes' drive from the centre of town.

From team building and incentive trips to partner and touring programs, we will create the ultimate experience for your group.







## Contact Us

### **Millennium Hotel Rotorua**

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Rotorua, New Zealand 3010

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### **Millennium Hotels and Resorts National Conference Office**

Toll free within New Zealand: 0800 4 MEETINGS (0800 4 633 846)  
Telephone: +64 3 367 3302  
Email: [meetings@millenniumhotels.co.nz](mailto:meetings@millenniumhotels.co.nz)



[www.meetingsnz.co.nz](http://www.meetingsnz.co.nz)



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## *Our Locations*

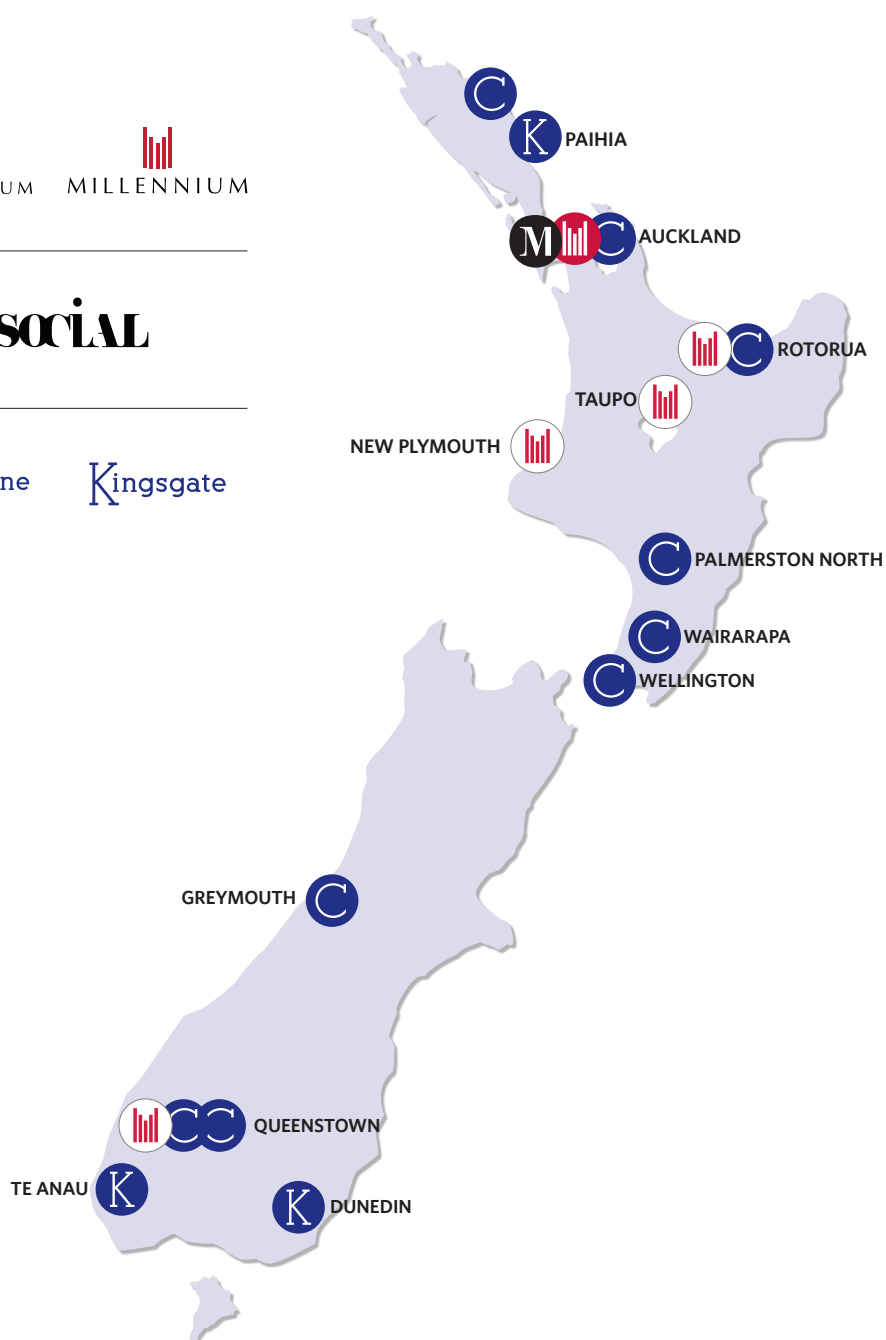
PREMIUM



LIFESTYLE



COMFORTABLE



**0800 4 633 846**

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